



**S.V.L.N.S GOVERNMENT DEGREE COLLEGE,
BHEEMUNIPATNAM**



VISAKHAPATNAM DISTRICT

ACCREDITED BY NAAC WITH B GRADE

CIRCULAR

CONDUCTION OF IQAC MEETING

All the members of IQAC are hereby requested to attend the meeting at Principal's chamber on 26/09/2020 at 10.30AM by following all Covid 19 precautionary measures and rules to discuss the following.

Agenda

- 1. Regarding ISO certification of the institution**
- 2. To prepare ISO manual**
- 3. To update all academic records**
- 4. To discuss about any academic matters**

Signature of IQAC Co Ordinator

Signature of the Principal



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Minutes of the IQAC meeting

All the members of IQAC attended the meeting held on 26/09/2020 at 10.30AM discussed the mentioned points in the agenda with Dr.T. Glory Daya Kumari, Principal in the Chair and unanimously resolved the following

- 1. Resolved to go for ISO certification of the institution as per the instructions received from CCE, AP.**
- 2. To prepare ISO manual and to collect the data of all teaching staff members.**
- 3. To update all academic records**
- 4. To discuss about any academic matters**

Signature of the IQAC Coordinator

Signature of the Principal



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Action taken report

1. Prepared manual for ISO certification of the institution as per the instructions received from CCE, AP.
2. All the teachers updated all academic records as the CEO of ISO Sri. Sivayya will visit the institution on 29th and 30th Sept 2020

Signature of the IQAC Coordinator

Signature of the Principal